

**BOARD OF COUNTY COMMISSIONER'S
Minutes**

MARCH 4, 2013

Clark Mitchell, Journey Church, led the prayer and the Pledge of Allegiance.

The regularly scheduled meeting of the Board of County Commissioners was called to order at 1:00 p.m. this 4th day of March, 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Darry Stacy, Member
Richie Fink, sitting in for Rusty Sullivan
Tammy Belinson, Secretary

Rusty Sullivan, Vice Chairman, was absent.

Others present were: Assistant District Attorney James Robertson, Rhett Burnett, David Tinsley, Jim Williams, Melinda Duke, Keri Lyles, Valerie Mattheus, Joy Hampton, Rick McKinney, James Johnson, Clark Mitchell, Sara Daly, Rick McKinney, Sarita Scott, Linda Atkins and Peggy Laizure.

After the reading of the minutes of the meeting of February 25, 2013, and there being no additions or corrections, Darry Stacy moved, seconded by Rod Cleveland, that the minutes be approved.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.

Motion carried.

Old Business:

#1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rod Cleveland moved, seconded by Darry Stacy, that County Bid #HWY-1592 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners be awarded as per bid summary and where there is not a low bid there is an explanation. The bid term will be from March 7, 2013 through June 6, 2013.

The vote was: Richie Fink, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

#2. Chairman Rod Cleveland asked that Item No. 2 of Old Business, the Proposal from AIP for Facility Assessment and Master Planning be moved and merged with Item No. 4 of New Business, the Proposal from The McKinney Partnership for Facility Assessment and Master Planning.

Items of Business:

#1. A Jail Report was submitted by Undersheriff Rhett Burnett, who reported that the F. DeWayne Beggs Detention Center has three hundred and eight-one (381) prisoners and of that number, one hundred and two (102) will be transferred to the Oklahoma Department of Corrections. Ninety (90) have Judgments and Sentencing and twelve (12) do not.

Undersheriff Burnett said that he wanted to thank Commissioner District #3 for their assistance during a fatality accident. He said that county workers came out and blocked roads and were a great deal of help and very appreciated.

(A copy of the Jail Report is attached hereto and made a part of these minutes.)

JOSEPH K. LESTER
SHERIFF



OFFICE OF THE
CLEVELAND COUNTY SHERIFF
128 SOUTH PETERS AVENUE
NORMAN, OKLAHOMA 73069
405-701-8888
WWW.CCSO-OK.US

March 4, 2013

Commissioner Rod Cleveland
Commissioner Rusty Sullivan
Commissioner Darry Stacy
203 S. Jones, Suite 260
Norman, OK. 73069

Dear Cleveland County Commissioners,

As of today's date the head Count of the prisoners in the F. DeWayne Beggs Detention Center is currently at 381.

Thanks,

A handwritten signature in black ink, appearing to read "Rhett Burnett", written in a cursive style.

Rhett Burnett,
Undersheriff

#2. Darry Stacy moved, seconded by Rod Cleveland, to approve the Sale of County owned property obtained by the County at the June 2011 Tax Resale. The Property description is 22-8N-1E .09 AC, Lots 119 to 128, Block C, Mecklenburg Tracts to Jeromy Gilbert in the amount of \$500.00.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.
Motion carried.

#3. Upon the recommendation of Assistant District Attorney James Robertson, Darry Stacy moved, seconded by Rod Cleveland, to rescind Awarded Vendors Zone 1 & 2 Fastlane Towing & Recovery LLC and Zone 3 & 4 Professional Towers, Inc., L & A Wrecker Service #1 & #2 on Bid #SHE-1594 awarded February 25, 2013.

Mr. Robertson said he had not seen the contract previous to the February 25 award and afterwards upon review he found some things that he felt like needed to be changed. Purchasing Agent Melinda Duke said it would be re-bid later this week.

The vote was: Richie Fink, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

#4. Darry Stacy moved, seconded by Rod Cleveland, to approve the AIP Proposal for Master Planning and Facility Assessment to AIP. Commissioner Cleveland thanked Mr. McKinney for his proposal and said it was straight forward as was the AIP Proposal. He also said both proposals had a “not to exceed cost” section. Commissioner Stacy said he didn’t see the Juvenile Facility located on Tecumseh Road on his proposal. Mr. McKinney said it would be included at the same price. However, after expressing full confidence in both companies, Commissioner Stacy said the cost difference was about thirty percent.

Assistant District Attorney James Robertson reminded the Commissioners that since this is a professional services contract it is not subject to bidding. He said that he has not seen the numbers, but wanted to reiterate that it is a professional services contract.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.
Motion carried.

#5. Darry Stacy moved, seconded by Rod Cleveland, to authorize the release of information by the Oklahoma Office of Emergency Management to the Cleveland County Hazard Mitigation Plan and to the Oklahoma Water Resources Board. Commissioner Cleveland said that the Hazard Mitigation Plan has not been completed yet, but is in the process of being completed. He said that the Emergency Management Director from Moore is helping complete the plan. Oklahoma Water Resources Board needs the Hazard Mitigation Plan in conjunction with the FEMA Risk Map Discovery Program for the Lower Canadian & Walnut Watershed.

He added that this authorizes the Emergency Management to release our application for that purpose.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.
Motion carried.

#6. Darry Stacy moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted for the following departments:

a. District #2 Warehouse:

13-4166 – T2A	Fastenal Industrial & Const.	\$ 1,500.00
13-4175 – T2A	Bruckner’s Truck Sales, Inc.	\$ 1,500.00
13-4150 – T2A	American Logo & Sign Inc.	\$ 1,500.00
13-4151 – T2A	Edwin D. Tomlinson	\$ 750.00
13-4152 – T2A	Perfection Equipment Co., Inc.	\$ 1,750.00
13-4153 – T2A	Petroleum Marketers Equip. Co.	\$ 1,000.00
13-4154 – T2A	Attest Services, LLC	\$ 1,000.00

b. District #3 Warehouse:

13-4172 – T2A	Noble Hardware	\$ 500.00
13-4173 – T2A	Noble Farm & Bldgs. Supply	\$ 500.00
13-4149 – T2A	Interstate Batter of S.W. OKC	\$ 1,000.00

	13-4131 – T2A	Noble Farm & Bldg. Supply	\$ 500.00
	13-4120 – T2A	Warren Cat	\$ 2,500.00
c.	<u>Cleveland County Health Department:</u>		
	13-4019 – MD1C	Keri McCarty	\$ 50.00
	13-4027 – MD1C	Sherry Combs	\$ 50.00
d.	<u>Fair Board:</u>		
	13-4030 – FF2	Dept. of Central Services	\$ 250.00
e.	<u>Sheriff’s Office:</u>		
	13-4160 – CFB2	CDW Government Inc.	\$ 700.00
	13-4017 – CFB2	Sooner Copy Machines	\$ 1,000.00

The vote was: Richie Fink, yes; Darry Stacy, yes; Rod Cleveland, yes.
 Motion carried.

#7. Darry Stacy moved, seconded by Rod Cleveland, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-226 – B2A	13-3094 – T2A
13-3477 – CCJC2	13-3129 – T2A

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.
 Motion carried.

#8. Darry Stacy moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 12/13

a.	General Fund	\$ 62,366.92
b.	Highway Fund	\$ 28,230.44
c.	Health Fund	\$ 11,157.17
d.	Sheriff Service Fee Fund	\$ 19,508.68
e.	Sheriff Commissary Fund	\$ 4,332.40
f.	Sheriff Revolving Fund	\$ 958.56
g.	Fair Board Fund	\$ 798.79

FY 11/12

a.	General Fund	\$ 62,974.66
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The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.
 Motion carried.

There was no New Business to come before the Board.

Commissioners’ Comments:

County Commissioner #2, Darry Stacy, said that they were getting all their supplies in and preparing to go to work on the road projects coming up in the summer months when the weather warms up and concluded that there is a lot of preparation going on right now.

Chairman Cleveland, County Commissioner #1, said that he has an update from ACCO, who is putting together a condensed or modified version of its safety manual. The new version deals more appropriately with safety awareness policies. He said that new hires will be given this information and will sign off on it. He said it merely addresses safety issues in general and added that Cleveland County does a really good job and has been commended as opposed to other counties. He said that after sitting on the Board and reviewing some of the claims that come through for Workers Comp, a lot could have been avoided if they had been more aware of their environment and making sure to stay safe. He said the condensed version should be available in another month or so.

He said there is plenty of Legislation to track and added that some Legislation for the Assessor, Treasurer and the Clerks will affect the county specifically.

County Clerk, Tammy Belinson, said that she has been sending the Board updates as they are received, especially, the County Clerk’s portion.

There was no public comment.

#2. Upon the advice of Assistant District Attorney James Robertson, Rod Cleveland moved, seconded by Darry Stacy that action on the Proposal from The McKinney Partnership for Facility Assessment and Master Planning be stricken from the agenda.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.

Motion carried.

There being no further business to come before the Board, Darry Stacy moved, seconded by Rod Cleveland, that the meeting be adjourned at 1:15 p.m..

The vote was: Richie Fink, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

(Clerk’s note: Agenda was posted on February 28, 2013 at 1:25 pm.)